



# SHIRE OAK ACADEMY

TURNING POTENTIAL INTO EXCELLENCE



## **11-18 Academy with Approximately 1500 on Roll**

Our Academy is committed to safeguarding and promoting the welfare of children and young people and the Governing Body will only employ persons who share this commitment.

### **DATA MANAGER**

NJC Scale – Grade 6 point 15-23 (£21,287 - £25,084 actual salary)  
37 hours per week – term time (includes 5 training days) + 10 additional days

Shire Oak Academy is a popular and innovative Academy under the leadership of our new Headteacher.

This is an exciting opportunity to work as part of a great team.

The successful candidate will be involved in all aspects of student and staff data and work alongside the Assistant Headteacher in charge of raising achievement. Experience with packages such as SIMS and SISRA would be beneficial but not essential. We are looking for someone who is excited by data and not fearful of spreadsheets!

For a more detailed look at our Academy access our website on [www.shireoakacademy.co.uk](http://www.shireoakacademy.co.uk).

Further details are available by contacting the Headteacher's PA by e-mail on [read.s@shireoakacademy.co.uk](mailto:read.s@shireoakacademy.co.uk).

Closing date for applications Monday 4th October 2021 at 12 noon

As a key requirement of the Governing Body's selection process, any prospective employee will be required to undergo an enhanced DBS.



Registered Office: The Mercian Trust, 26 Birmingham  
Road, Walsall, West Midlands, WS1 2LZ  
Company No. 07611347 Registered in England and Wales

Lichfield Road · Walsall Wood · Walsall · WS9 9PA  
[www.shireoakacademy.co.uk](http://www.shireoakacademy.co.uk)  
[postbox@shireoakacademy.co.uk](mailto:postbox@shireoakacademy.co.uk)  
01543 452518