



# Queen Mary's Grammar School



## Job Description and Person Specification

<b>Job Title:</b>	<b>Head of Computer Science</b>
<b>Start Date</b>	September 2022
<b>Grade / Salary:</b>	MPR/UPR. TLR 2C
<b>Contract</b>	Permanent

The successful candidate will:

- Consistently plan and deliver outstanding lessons to all Key Stages and support colleagues to do the same
- Be fully aware of ongoing developments in the Computer Science curriculum and ensure that pupils' learning is effective and challenging
- Manage the creation, consistent implementation and ongoing improvement of medium term plans and curricula
- Set, mark and analyse internal assessments as required and have an oversight of results across the department, responding to the needs of individuals and groups where appropriate
- Instil discipline within the subject area, ensuring that behaviour is outstanding and that students are conforming to the school rules and expectations
- Be a key contributor in relation to the strategic implementation and use of IT across the school
- Be responsible for the management of the departmental budget
- Communicate effectively within both the department and wider school community – fostering links with other subject areas, external agencies and through participation in the school's curriculum group (made up of Heads of Department)

### Person Specification:

- You will be an experienced and skilled classroom teacher with a proven track record of academic success and curriculum impact
- You will be passionate about the academic rigour of the subject and all that Computer Science entails
- You will be committed to diversity and representation in teaching and learning
- You will be a well-qualified graduate with QTS and possess excellent subject knowledge in Computer Science
- You will be an innovative and effective teacher, keen to develop the role of Computer Science across the school
- You will have a commitment to the ethos of the school and a willingness to contribute to extra-curricular activities
- You will be positive and enthusiastic in your approach to teaching, departmental management and working in the school
- You will have good oral and written communication skills
- You will have the ability to work as part of a team and to develop and maintain positive relationships with teaching and associate staff, as well as students
- You will be willing to be involved in the pastoral life of the school as a tutor
- You will be suitable to work with children. This job is subject to an Enhanced Disclosure.

*Queen Mary's Grammar school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. Safeguarding and Safer Recruitment Policies can be found on our website. This position is subject to appropriate vetting procedures including a criminal record check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions as part of the recruitment process.*