

Advert Pastoral Support Officer

Vacancy	Pastoral Support Officer
Grade/Salary	Grade 4 SCP 6-11 Term Time Only + 1 week £17,604 - £19,436 Actual Salary
Hours of work	37 hours
Contract	Permanent

The Ladder School is looking to recruit an enthusiastic, hardworking individual to join our team.

The Ladder School is an academy that is part of The Mercian Trust. The Ladder School is a Free School set up by the trust to offer effective alternative provision for the young people of Walsall.

Based on the edge of Walsall town centre there are excellent links to the local and wider community. The Ladder School operates under a commissioning model, where local mainstream schools will identify students at risk of permanent exclusion and will move them to The Ladder School, to transform their behaviour and enable them to be successful in their future. These students have struggled in mainstream education environments and benefit significantly from the smaller class sizes and additional support on offer at The Ladder School.

The Pastoral Support Officer will work under the direction of the Head of Sixth Form and the Senior Leadership Team. The Pastoral Support Officer will provide outstanding pastoral care to our Sixth Form Students. The successful candidate will complete a range of duties including Key Working Sixth Form students, supporting students in lessons, attending meetings, being a key contact for parents/carers and ensuring staff have the right information to support the needs of the students in the classroom. The Pastoral Support Officer will support, manage and make contact with students and companies to facilitate Work Experience, they will also co-ordinate destinations for all students. The successful post holder will be required to work 8.25am – 3.50pm, Monday – Friday. Additional training and meetings will be required afterschool as directed by the Head of Sixth Form and SLT.

The Pastoral Support Officer will be required to declutter any students who arrive late and support them to go straight to lessons. They will be responsible for a group of Sixth Form students to deliver 'Personal Development' activities and ensure that students leave school safely and sensibly at the end of the day. The post holder will be an integral part of our Sixth Form team, providing admin support and have some duties with students in other Key Stages. This is an exciting new role in our brand new building.

The applicants should have experience of dealing with students who display challenging behaviour and should have worked in a relevant educational setting. All applicants must have a minimum qualification of Grade C/4 in English and Maths at GCSE level.

Staff should have a real interest in both the academic and pastoral aspects of education and should be committed to working as part of a close-knit, supportive team.

Being on the DBS update service would be an advantage, but not essential, so the successful applicant would be able to start promptly.



**All applicants interested in this post must complete an application form. These can be found on our website and returned to recruitment@tls.merciantrust.org
CV's are not accepted. Previous applicants need not apply.**

The Ladder School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. A copy of the 'Safeguarding Policy' is available to view or download by logging onto the School website: www.theladderschool.org.

This position is subject to an Enhanced Disclosure & Barring Service check (formerly CRB) under the Rehabilitation of Offenders Act 1974. Further details regarding this check are available from the school or by visiting www.crb.gov.uk.

Closing date for applications: **Friday 15 July 2022 at 9.00am**
Interviews: **W/C Monday 18 July 2022**

