

Teaching & Learning Policy



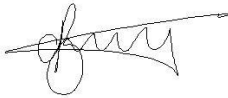

THE **LADDER**
SCHOOL

Redefining alternative provision



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Member of staff responsible for the policy	R. Gifford
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Signed by Principal	
Signed by Chair of Governing Body	

Version Control

Version	Author	Date	Changes Made
1.0	TL	April 2020	First Edition
1.1	TL	May 2021	Formatting
1.2	TL	April 2022	Amend paragraph 6.9 and 7.8 Further formatting
1.3	RG	April 2023	2.12, 3.3, 4.2, 4.3, 4.5,7

Mission Statement

The Ladder School is a safe, well ordered, and caring environment for learning. It delivers high quality education to all its students and supports them to develop their individual potential for growth, self-worth, and self-control.

High quality outstanding teaching, and clear and consistent guidance and support facilitates students in succeeding in education. Our broad and balanced academic and vocational curriculum will provide students with access to a broad range of accredited qualifications as well as educational and social experiences, which will address their learning and emotional needs. Our purpose is to support every student to develop their true potential, make positive contributions to their families and find fulfilment in employment.

Values

1. Alternative Provision does not mean a dumping ground...it is mainstream with the reasonable adjustments to succeed
2. High standards and high expectations are incredibly important and are the corner stones to a successful school
3. The Ladder School should become the go-to place for educators from across the country to see best practice
4. Good simply is not good enough



5. Learning is about a journey and there is more than one way to get to the destination
6. Qualifications, manners, respect, and opportunity should be the foundations for students that need a second chance.

School Ethos



High Standards



Daring to Dream



Traditional Values



Success



Personalised Support

High standards – students are pushed to achieve beyond their potential, and staff work to ensure everything that we do is better than people expect.

Daring to Dream – students at The Ladder School may have been in an educational setting where they lacked aspiration to be successful, at The Ladder School we challenge students to reach their potential and go on to further education and employment.

Traditional Values – some things often get forgotten in education, at The Ladder School, we pride ourselves on mutual respect, good manners, making a positive contribution, supporting one another and an orderly, litter free environment.

Success – can come in many virtues, at The Ladder School we celebrate the small steps every day and tell students when they are doing well. We ensure that students can have a successful future.

Personalised Support - all students at The Ladder School have a Learning Coach who guides them, sets them bespoke targets, and supports them in making social and academic progress.

Statement of Purpose

This policy will outline how The Ladder School will manage behaviour throughout the school to ensure we provide a safe, caring, and orderly learning environment for staff, students, and visitors. The Ladder School prides itself on our ability to deal with students that may have found mainstream education difficult, but in turn we will not



settle for second best. We expect all our staff, students, and visitors to adhere to the guidelines set out in this policy, without question.

The Ladder School expects:

- Students, staff, and visitors to behave respectfully always
- There is a focus on positivity throughout the school
- That the school is safe, calm, and orderly
- Students become self-managers of their own behaviour and in turn support their peers on how to behave correctly
- Staff to find resolutions and solutions to negative behaviour in school.

Positive Behaviour


It is clear from extensive research into supporting behaviour management in schools, that the best strategies are the ones that focus on positivity. This should not be confused with a 'soft' approach when dealing with student behaviour. We aim to offer preventative strategies that reduce the need to challenge poor behaviour as they allow students to conform to a positive school culture. We encourage self-management, self-respect, responsibility, and co-operation.

We want our students to feel they are part of The Ladder School family and whilst families sometimes fall out, they have a bond that unites them. We want students, staff, and visitors to feel welcome at our school and see that our positivity is embedded into everything that we do. Praise and acknowledgement are a key foundation that will be evident throughout the school.

Students learn best when they are in a safe, secure, and positive environment, it is important that they buy into this concept, so they can be effective learners. The Ladder School wants to develop young people into positive members of society.

Student Expectations

To ensure that students leave The Ladder School as well-rounded individuals that can contribute positively to society we expect.

 <p>High Standards</p>	<ul style="list-style-type: none"><input type="checkbox"/> Wear uniform correctly in accordance with the school dress code<input type="checkbox"/> Use appropriate language and do not swear<input type="checkbox"/> Keep hands, feet, objects, and personal comments to yourself<input type="checkbox"/> Look after the school, building, displays and equipment
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 <p>Daring to Dream</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Always try your best in everything that you do <input type="checkbox"/> Want to work towards your next destination in your education <input type="checkbox"/> Be prepared to show others how great we are
 <p>Traditional Values</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Arrive on time to school and all lessons throughout the day <input type="checkbox"/> Hand in any mobile phones/contraband at the beginning of the day without question <input type="checkbox"/> Eat and drink in designated areas and clean up after yourself
 <p>Success</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Aim for 100% attendance <input type="checkbox"/> Listen to others and in turn be listened to <input type="checkbox"/> Be safe and all follow instructions
 <p>Personalised Support</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Ask for help if/when you need it <input type="checkbox"/> Remain in school for the whole day and be prepared to stay to rectify any mistakes you have made

1. Legal Framework

1.1. This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Equality Act 2010
- DfE (2018) 'Primary school accountability in 2018'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years.'
- DfE (2018) 'Sexual violence and sexual harassment between children in schools and college.'

1.2. This policy operates in conjunction with the following school policies:

- SEND Policy
- Assessment Policy



- Communications Policy
- Behavioural Policy

2. Roles and Responsibilities

2.1. The Board of Trustees is responsible for:

- Ensuring reports are provided by the principal and subject leaders and that action is taken where areas are identified as requiring improvement.
- Visiting the school to increase knowledge of classroom activity and conducting the following activities:
 - Observing lessons
 - Viewing recordings of lessons as appropriate
 - Viewing samples of student's' work
 - Viewing records of achievement
 - Talking to students about their experiences
 - Talking to teachers about their experiences
- Reporting their findings to the entire governing board

2.2. The SLT is responsible for:



- Taking a general overview of the atmosphere in the school on a day-to-day basis by visiting classes and talking to staff and students.
- Liaising with parents to ensure needs are being met.
- Working in classrooms, including teaching, regularly.
- Conducting focussed classroom-based observations.
- Reviewing and commenting on planning and target setting.
- Discussing all annual reports with staff.
- Completing a self-evaluation of the school's quality of teaching.
- Reporting on the quality of teaching and learning in the governors' report.
- Acting as role model for teaching staff.

2.3. Curriculum Leaders are responsible for:

- Developing and reviewing curriculum policies and schemes of work in collaboration with colleagues.
- Taking accountability for the progress of students in their given subject.
- Reporting on the effectiveness of the curriculum to the SLT and the Board of Trustees.

2.4. Teaching staff are responsible for:

- Monitoring and evaluating their teaching.
- Seeking professional dialogue and constructive criticism from their head of department.
- Reviewing and evaluating their planning regularly.
- Setting appropriate and challenging targets for students based on ability.
- Collaborating with colleagues to moderate students' achievement.



- - Involving parents and other professionals in the monitoring process.
- Completing termly reviews assessing the progress of their students.

2.5. Students are responsible for:

- Being on time for school.
- Being prepared to learn.
- Placing coats and bags in the appropriate area.
- Storing personal belongings in the area provided.
- Not eating or chewing during lessons.
- Being attentive.
- Listening to and following all reasonable instructions.
- Treating everyone with respect.

External monitoring

2.6. The Director of School Improvement will collaborate with staff to monitor teaching performance.

2.7. The Director of School Improvement will scrutinise all available data and discuss the school's self-evaluation, along with all matters arising from it.

2.8. The Director of School Improvement will undertake lesson observations.

2.9. The support of leaders from local schools will be sought to evaluate the work of the school through professional discussion and joint lesson observations.

2.10. Ofsted inspections will be used to identify strengths and weaknesses, and to develop an action plan for improvement.

Self-evaluation Discussion with senior leaders

2.11. Senior leaders should discuss the following questions to assess the quality of teaching at the school:

- What is the school's view on teaching?
- What is being done to monitor teaching?
- How is assessment used to inform planning, ensure appropriate challenge, set targets, and provide feedback?



- To what extent do teachers use assessment within the lesson (for example mini-whiteboards and questioning) to ensure that all students understand the lesson objectives?
- Are judgements based on the interpretation and evaluation of data and evidence?
- Are strengths and weaknesses in teaching and management identified?
- What strategies do support staff employ to support learning?
- Do students work independently, co-operate to solve problems, develop workplace skills, and understand what they need to do to improve?
- What happens if pupils are absent or fall behind with their work? What support is in place to help them?

Discussion with pupils

2.12. The following questions should be discussed with pupils to assess the quality of teaching at the school:

Do you take pride in your work?

Do you know what you are studying in lessons?

Do your teacher model/give examples of how to complete tasks?

Does your teacher adapt the task if you are struggling so that you can do your best?

Does your teacher adapt the task by giving you a more challenging task if you find the work easy?

Do you find the activities engaging?

Is your work regularly marked that motivates you to do your best?

Do your teachers listen to what you say in lessons?

Do you know what you need to improve after assessments?

Do you enjoy learning at TLS?

How could lessons be improved?



3. Learning environment Setting the tone

3.1. The teacher will set the tone for sessions by being on the classroom threshold to welcome students into the classroom. There will also be an activity for the students to work on. This could be a Connect activity depending on where the class is on the learning cycle.

Seating arrangements

3.2. The teacher will consciously decide upon and plan the seating arrangements for pupils to maximise educational attainment. Arrangements will be changed to suit different activities and to allow students to work independently. A seating plan should be available for those providing cover when the teacher is absent.

The classroom

3.3. It is imperative that the learning environment maximises opportunities to gain experience. All staff are to adhere to the clean desk policy. Desks should be free from clutter and arranged in a manner providing suitable space for all. Staff adhere to our tidy workspace document. The room is well-ventilated and maintained at a suitable temperature. All classrooms have the learning cycle that we follow displayed.

4. Our Philosophy

4.1. Through our teaching philosophy, pupils are encouraged to:

- Listen to each other.
- Adopt various roles in groups.
- Volunteer thoughts and opinions.
- Respect the thoughts, ideas, and contributions of others.
- Give honest and positive feedback.

4.2. To encourage all pupils to contribute to lessons, teachers:

- Ensure pupils raise their hands before speaking to allow all pupils the chance to contribute without being interrupted.
- Allow sufficient thinking time between questions to allow pupils to consider their responses.



- Plan time in their lessons where appropriate for pupils to discuss their learning with a partner or group before committing to a response.

4.3. We reward and recognise achievement in the following ways:

- Praise more than criticise, using formal and informal approaches. Teachers need to be aware of IEPs to check on suitability.
- The school formally rewards students in the following ways:
 - Achievement Points
 - School trips and visits
 - Positive phone calls to student homes
 - Student Engagement nomination/reward.
 - Celebration assemblies
- The school informally rewards pupils in the following ways:
 - Congratulating pupils privately or in class
 - Saying ‘well done’ to the whole class
 - Writing positive feedback on written work

4.4. The teacher will manage disruptive behaviour by adhering to the TLS Behaviour Policy

4.5. To ensure that the quality of teaching is of the highest standard, we commit to ensuring that our teachers:

- Understand what excellent teaching is.
- Creatively plan and deliver lessons.
- Motivate pupils effectively.
- Enjoy and have a passion for teaching.
- Continue to learn and enhance their skills.
- Hold high expectations for all pupils.
- Understand how thinking and questioning develop learning.
- Are consummate professionals.
- Engage pupils of all abilities.



- Seek out and accept constructive feedback from peers, pupils, and parents.
- Are given opportunities to undertake personalised CPD to improve their teaching.
- Adapt their teaching to ensure that all students can make progress.
- Involve parents and carers in their teaching.
- Understand and implement effective behaviour management strategies.

5. Teaching Strategies the Curriculum

- 5.1. The Curriculum is balanced, with suitable proportions of time spent on statutory core in addition to an option based vocational programme which students decide on in Year 10. The curriculum is carefully timetabled, and content is suitable for the age and ability of the pupils. In addition, the curriculum is made accessible to all through differentiation and the provision of the necessary resources.
- 5.2. While teaching the national curriculum, wider aspects of learning, such as the development of social skills and self-esteem, also form a significant part of pupils' education.

Planning and preparation

- 5.3. Lessons are clearly linked to the national curriculum. They are differentiated to show how pupils of all abilities are catered for.
- 5.4. Lessons have clearly identified learning objectives and success criteria, showing continuity from one lesson to the next.
- 5.5. Lesson plans clearly show how teaching assistants are used to enhance learning. Each plan contains a list of resources to be used during the lesson and how these resources will complement teaching.
- 5.6. All lessons are planned to use a framework that Connects, Activates, Demonstrates and Consolidates the learning.
- 5.7. Timings and structure are made clear, and the plan clearly demarcates the salient parts of lessons.
- 5.8. The school gives teachers adequate preparation, planning and assessment (PPA) time, as per the School Teachers' Pay and Conditions Document (STPCD).



Delivery

5.9. Lessons cater for different learning styles and include a mix of teacher and student led activities. A range of lesson types are used including practical, visual, dramatic, investigative and group work. All lessons at The Ladder School follow an Accelerated Teaching and Learning Cycle.

Resources

5.10. Resources are prepared in advance and made readily available to pupils. They are accessible to all and appropriate for the learning objectives of the lesson. In addition, they cater to pupils' different learning styles. Resources are shared between teachers and departments to facilitate good practice.

In-class support

5.11. Support staff are encouraged to actively participate in the lesson to aid pupils' learning. As far as possible, they participate in prior planning and preparation, and possess a good knowledge of the needs of individual pupils. They support different pupils at different times as directed by the class teacher - for example, pupils with SEND and academically more able pupils. In some circumstances, support staff are used on a one-to-one basis with a child in need of additional help.

Pupil involvement

5.12. Pupils are provided opportunities to follow-up teachers' marking with questions. Pupils are also allowed opportunities to mark their work (self-assessment), and that of their peers (peer-to-peer assessment). The learning objective of each lesson is explained at the start and displayed throughout.

High expectations

5.13. The school sets high expectations for all pupils, regardless of ability, circumstances or needs.

SEND

5.14. Pupils with SEND are treated as individuals. Every pupil is provided with the appropriate support. Pupils causing concern are discussed at weekly meetings with pastoral staff and if necessary, additional support is provided. Teachers also discuss, informally, the needs of individual pupils, enabling all teachers to be aware of pupils requiring support. In addition, the school has adopted a SEND Policy containing strategies and procedures for assisting our pupils with SEND.

6. Assessment Baseline assessment

6.1. Pupils joining the school will receive a baseline assessment when they start.



6.2. Strategies for baseline assessment include:

- Use of past national curriculum tests.
- The results of GL Assessments in Maths and English
- The results of GL Assessments which assess ability in verbal reasoning, non-verbal reasoning and reading and spelling, rather than national curriculum content.

Formative assessment (assessment for learning)

6.3. Formative assessment creates a positive learning environment where pupils can see the steps necessary for their own success. It enables teachers to set appropriate work at the level necessary for pupils' continuing progress.

6.4. Formative assessment is a powerful way of raising pupils' achievement. It is based on the principle that pupils will improve most if they understand the aim of their learning, where they are in relation to this aim and how they can achieve the aim. One formative assessment is completed each half term and recorded.

6.5. Formative assessments are used to: – Identify pupils' strengths

and gaps in their skills/knowledge.

- Identify the next steps for learning.
- Inform future planning.
- Enable appropriate strategies to be employed.
- Facilitate the setting of appropriate targets for the class, group and individual.
- Track the pupil's rate of progress.
- Facilitate an evaluation of the effectiveness of teaching and learning.
- Inform future teaching and learning strategies.
- Identify individuals and groups for specific intervention support.

6.6. Formative assessment will not be punitive. It is used to guide teaching and learning and help pupils achieve their targets. It is not used to judge a teacher's performance.

6.7. Formative assessment is not included as part of a pupil's final grade but will be recorded as part of individual learning plans (ILPs).

6.8. Methods of formative assessment include the following:



- Question and answer sessions
- Hot seating - where students take on the role of a character e.g., Macbeth and other students then ask pertinent questions of that character.
- Quizzes
- Self-assessment

Summative assessment (assessment of learning) 6.9. Summative assessment

is important for: – Accurate information regarding a pupil's attainment and progress.

- Informing both parents and teachers of a pupil's attainment and progress. One summative assessment is completed each half term and recorded.

6.10. Summative assessments:

- Identify attainment through one-off tests at any given point in time.
- Record performance in a specific area on a specific date.
- Provide end of key stage test data against which the school will be judged.
- Provide information about cohort areas of strength and weakness to build from in the future.
- Are used to determine a pupil's final grade.
- Are used to judge a teacher's performance.
- Are used to monitor the progress of individuals and groups of pupils.

6.11. Methods of summative assessment include:

- End of year exams.
- Coursework which contributes to a final grade.
- External examinations such as the national curriculum tests.

7 IEPs

7.1. Each student at TLS has an IEP.

7.2. PLPs are reviewed half termly to ensure that they are still effective.



EHC plans

- 7.3. Some young people with SEND may require additional support from professionals outside of the school setting. In these cases, the views of parents, psychologists and further specialists will be sought. Based on these views, and in collaboration with the pupil, an EHC plan will be sought.
- 7.4. More information can be found in the school's SEND Policy.

7. Monitoring and Reporting

- 8.1. The Principal and the Lead for Teaching and Learning will annually review this policy.
- 8.2. The governors' annual report will contain updates and analysis regarding teaching and learning at the school.

The next scheduled review date for this policy is April 2024

